

MINUTES OF THE 1ST JURY MEETING FOR THE TENDER TO FILL A POSITION OF AN AUXILIARY RESEARCHER FOR THE SCIENTIFIC AREA OF NURSING OF THE RESEARCH CAREER AT THE NURSING SCHOOL OF LISBON.-----

On the twenty-fifth day of November two thousand and twenty-one, at eleven o'clock, by video conference, the members of the tender procedure to fill a position of auxiliary researcher for the scientific area of nursing of the research career at the Nursing School of Lisbon (ESEL) met. -----

This meeting was convened in accordance with the regulations, and four of the five members of the jury were present, namely: Professor Andreia Jorge Silva da Costa, Coordinating Professor at ESEL, as president of the jury; and Professor Maria Adriana Pereira Henriques, Coordinating Professor at ESEL; Professor Maria dos Anjos Coelho Rodrigues Dixe, Coordinating Professor at the School of Health Sciences - Polytechnic Institute of Leiria; Professor Sérgio Joaquim Deodato Fernandes, Associate Professor at the Catholic University of Portugal, acting as jury members.-----

Professor Marcelo Medeiros, Full Professor at the Faculty of Nursing - Federal University of Goiás, excused his absence.-----

Safeguarding the condition of the presence of at least 2/3 of the Jury members for deliberation purposes, foreseen in no. 3 of article 8 of the Career Regulation, Tenders and Hiring of Researchers of the Nursing School of Lisbon, approved by Order no. 9366/2021 23 September, the president started the meeting. -----

Agenda: -----

Topic 1. Deliberation on the aspects to be included in the notice of opening of the tender, namely as regards the operationalization of the final evaluation system. -----

Thus: -----

With regard to the single topic on the agenda, the jury deliberated, following the preparatory work for harmonization and consensus building that preceded this meeting, to establish the following as the final valuation system, considering it fully adjusted to the purposes statutorily taken into account for the researcher career, as well as the profiles that respond to the main needs of ESEL that justify the opening of this tender.-----

The Jury also deliberates that these Minutes and Annexes I and II, which are an integral part thereof, will be published simultaneously with the publication of the Notice announcing the opening of the present tender in the Diário da República (Official Gazette), in ESEL's locales of style and on ESEL's webpage.-----

There being no further matters to discuss, the meeting was deemed closed at twelve o'clock, and these minutes were drawn up, which after being read and approved, shall be signed by the president and by the jury members who took part in the meeting. -----

----- THE JURY MEMBERS -----

The President of the jury,

(Andreia Jorge Silva da Costa)

Members,

(Maria Adriana Pereira Henriques)

(Maria dos Anjos Coelho Rodrigues Dixe)

(Sérgio Joaquim Deodato Fernandes)

ANNEX I

PARAMETERS, CRITERIA, SUB-CRITERIA, INDICATORS AND RESPECTIVE SCORES FOR THE EVALUATION OF CANDIDATES IN THE TENDER FOR THE RECRUITING OF AN AUXILIARY RESEARCHER IN THE SCIENTIFIC AREA OF NURSING OF THE RESEARCH CAREER AT THE NURSING SCHOOL OF LISBON						
PARAMETERS	CRITERIA	SUB-CRITERIA	INDICATORS	MAXIMUM SCORE PER INDICATOR	MAXIMUM SCORE PER SUB-CRITERIA	
A. QUALIFICATIONS 5% (A maximum of 10 points)	a. RELEVANT POSTGRADUATE EDUCATION 5% (A maximum of 10 points)	Postdoctoral	Foreign Institution	8 points	8 points	
			National Institution	4 points		
		Other relevant postgraduate studies	Postgraduation ≥ or 1500 hours	2 points / postgraduation completed	6 points	
B. TECHNICAL-SCIENTIFIC AND PROFESSIONAL PERFORMANCE 90% (A maximum of 180 points)	a. SCIENTIFIC PRODUCTION IN THE LAST 5 YEARS 25% (A maximum of 50 points)	Articles published in indexed scientific journals (only original articles or literature reviews will be accepted)	Q1 and Q2 (Scopus or WoS)	2.5 points / article	30 points	
			Q3 and Q4 (Scopus or WoS)	2 points / article		
			Other journals indexed in other databases	1.5 point / article		
		Articles or abstracts in conference proceedings	Article or abstract published in conference proceedings	1 point / article	4 points	
			Books and book chapters	Author or co-author of a book	4 points / book	8 points
				Author or co-author of a book chapter	1 point / chapter	
		Editing coordinator		2 points / book		
	Reviewer of scientific journals	Reviewer of indexed journals	2 points / journal	4 points		
	Industrial property and innovation indicators	Patents, new products, or services developed	4 points / unit	8 points		
	b. SCIENCE AND TECHNOLOGY DISSEMINATION ACTIONS IN THE LAST 5 YEARS 10% (A maximum of 20 points)	Oral paper presentation at a scientific event	Outside the country or organized by a foreign institution	1.5 points / presentation	12 points	
			Within the country	1 point / presentation		
		Poster or free presentation at a scientific event	Outside the country or organized by a foreign institution	1 point / poster or free presentation	5 points	
			Within the country	0,5 point / poster or free presentation		
		Organization of scientific event (scientific committee or organizing committee)	Outside the country or organized by a foreign institution	1 points / event	5 points	
			Within the country	0.5 point / event		
c. PARTICIPATION IN R&D PROJECTS 25% (A maximum of 50 points)	Participation in project teams	Principal/Leading Researcher in a competitive project	40 points / project	50 points		
		Member of a competitive project team or Lead Researcher in a non-competitive project (R&D service provision) that has resulted in publications in indexed journals	20 points / project			
		Member of a non-competitive project team (R&D service provision) that has	10 points / project			

	d. SCIENTIFIC SUPERVISION ACTIVITIES AND PARTICIPATION IN ACADEMIC EXAMINATIONS JURIES 10% (A maximum of 20 points)	Supervision or co-supervision of doctoral theses, master's dissertations or project work and participation in academic juries of doctoral, master's or project work examinations as a non-supervisory member	resulted in publications in indexed journals		20 points
			Supervision or co-supervision of doctoral theses already completed and approved	10 points / unit	
			Supervision or co-supervision of doctoral theses in progress	5 points / unit	
			Supervision or co-supervision of master's dissertations or project works already completed and approved	4 points / unit	
			Supervision or co-supervision of a master's dissertations or project works in progress	2 points / unit	
			Non-supervisory jury member for doctoral examinations	4 points / unit	
	e. PARTICIPATION IN MANAGEMENT BODIES OF RESEARCH UNITS 5% (A maximum of 10 points)		Coordination of research groups or lines of research	10 points / unit	10 points
			f. WORK AND SCIENTIFIC DEVELOPMENT PLAN ALIGNED WITH CIDNUR'S MISSION, WITH A MAXIMUM OF 10.000 CHARACTERS 15% (A maximum of 30 points)	Rationale, clarity, objectivity, and organization of the plan	
		Demonstration of capacity for highly relevant future scientific production, based on CIDNUR's mission		20 points	
C. OTHER RELEVANT ACTIVITIES 5% (A maximum of 10 points)	a. PROVISION OF TECHNICAL AND SCIENTIFIC SERVICES AND CONSULTANCY 3% (A Maximum of 6 points)		Provision of technical and scientific services and consultancy	1.5 points / unit	6 points
			Provision of technical and scientific services to the community	1.5 points / unit	
	b. COLLABORATIONS WITH HIGHER EDUCATION INSTITUTIONS 2% (A maximum of 4 points)		Collaborative activity with higher education institutions	0.5 points / activity	4 points
FINAL CLASSIFICATION (0 to 20)				A + B + C / 10	

ANNEX II

Valuation system: operationalization of the parameters, criteria, sub-criteria, and indicators of the curricular assessment

A. The applicant's qualification (A) is evaluated based on the assessment of the academic and training background, considering the following criteria, sub-criteria, and indicators – A maximum of 10 points

Note: in this parameter, only the training courses already completed on the date of publication of the tender's notice in Diário da República (DR) and duly certified by title or diploma and carried out (or recognized) in higher education institutions will be considered.

a. Postgraduate education (A maximum of 10 points)

1. Postdoctoral (A maximum of 8 points)

Note: only training with unequivocally reference to a Postdoctoral Program in Nursing will be considered in this sub-criterion.

- Postdoctoral program in a foreign institution - 8 points
- Postdoctoral program in a national institution - 4 points

2. Other postgraduate studies (A maximum of 6 points)

Note: in this sub-criterion, only courses in the Nursing area, or an area considered relevant to Nursing, carried out in higher education institutions, duly documented with explicit indication of the number of ECTS, or the duration in hours, will be considered.

- Postgraduate courses with ≥ 60 ECTS or ≥ 1500 hours - 2 points for each completed postgraduate course

B. The technical-scientific performance (B) of the applicant is evaluated based on the assessment of the work and activities relevant to the scientific area of the tender, considering the following criteria, sub-criteria, and indicators – A maximum of 180 points

a. Scientific production in the last 5 years (A maximum of 50 points)

Note: only effectively published original scientific work in Nursing or other relevant areas will be considered in this criterion.

It is up to the candidates to provide proof of all the scientific production submitted for evaluation in the tender.

1. Articles published in indexed scientific journals (A maximum of 30 points)

Note: in this sub-criterion, only original articles or literature reviews which have been published in the last 5 years, until the date of the publication of the tender notice in DR (Diário da República), will be considered.

The jury will consider the highest quartile in which the journal is classified in the databases Scopus and Web of Science, being Quartile 1 > Quartile 2 > Quartile 3 > Quartile 4.

- Scientific article published in an indexed scientific journal classified as Quartile 1 or Quartile 2 in Scopus or Web of Science - 2.5 points per article
- Scientific article published in an indexed scientific journal classified as Quartile 3 or Quartile 4 in Scopus or Web of Science - 2 points per article
- Scientific article published in a scientific journal indexed in other databases - 1.5 points per article

2. Articles published in conference proceedings (A maximum of 4 points)

Note: "conference proceedings" is understood as the publication, with ISBN, of papers/presentations related to scientific events, which have been published in the last 5 years, until the date of the publication of the tender notice in DR (Diário da República).

"Abstracts" and articles with similar content to other publications already considered in another item of this criterion will not be considered, even if the title is different.

- Article or abstract published in conference proceedings - 1 point per article or abstract

3. Books and book chapters (A maximum of 8 points)

Note: this sub-criterion will not consider publications and/or edits in conference proceedings.

It is up to the candidates to prove the authorship of the books or book chapters.

- Book in which the candidate is the author or co-author - 4 points per book
- Chapter in a book in which the candidate is the author or co-author - 1 point per book chapter
- Book coordination - 2 points per book of which the candidate is the editing coordinator

4. Reviews in scientific journals (A maximum of 4 points)

Note: in this sub-criterion the jury will consider the number of scientific journals for which the candidate has already reviewed at least one article, in the last 5 years, until the date of the publication of the tender notice in DR (Diário da República).

It is up to candidates to provide proof that they have reviewed the indicated journals.

- Reviews in scientific journals indexed in Scopus or Web of Science - 2 points per journal

b. Science and technology dissemination actions in the last 5 years (A maximum of 20 points)

Note: It is up to the candidates to prove that they have carried out the science and technology dissemination actions submitted for evaluation in the tender.

1. Oral Presentations/Conferences (A maximum of 12 points)

Note: In this sub-criterion, the jury will consider only the oral presentations by invitation or the oral presentations in panels that appear, individually, in the program of the scientific event, carried out within the last 5 years, until the date of the publication of the tender notice in DR (Diário da República).

Free presentations and poster presentations will not be considered in this sub-criterion.

- Oral presentation at a conference held in a country other than the candidate's home country or, if held in the candidate's home country, organized by an entity based in a different country - 1.5 points per presentation
- Oral presentation at a conference held in the candidate's home country - 1 point per presentation

2. Posters/Free Presentations (A maximum of 5 points)

Note: In this sub-criterion, only the posters/free presentations presented in the last 5 years, until the date of the publication of the tender notice in DR (Diário da República), will be considered.

Posters and their presentations will be considered together, only once.

Oral presentations/conferences that fall under the previous sub-criterion will not be considered.

- Posters/free presentations at a conference held in a country other than the candidate's home country or, if held in the candidate's home country, organized by an entity based in a different country - 1 point per poster/ free presentation.
- Poster/Free presentations at a conference held in the candidate's home country - 0.5 points per poster/free paper

3. Organization of scientific events (A maximum of 5 points)

Note: In this sub-criterion, scientific events are congresses, seminars, colloquia, and other similar technical-scientific activities that were publicly announced and took place in the last 5 years, until the date of the publication of the tender notice in DR (Diário da República).

Each event will count only once, regardless of whether the candidate has participated in the scientific and organizing committee.

- Participation in the organization of a scientific event held in a country other than the candidate's home country or, if held in the candidate's home country, organized by an entity based in a different country - 1 point per participation in an organizing or scientific committee
- Candidate's participation in the organization of a scientific event held in the candidate's home country - 0.5 points per participation in an organizing or scientific committee

c. Participation in R&D projects in the last 5 years (A maximum of 50 points)

Note: It is up to the candidates to provide proof of participation in R&D projects submitted for evaluation in the tender.

Only research and development projects in which the candidate has participated in the last 5 years, until the date of the publication of the tender notice in DR (Diário da República), will be considered under this criterion.

For the same project, the candidate can only score on one of the indicators.

- Principal investigator of a completed or ongoing R&D project, with funding awarded by a funding agency or another entity external to the higher education institution/research unit in a competitive bidding process - 40 points per project
- Team member of a completed or ongoing R&D project, financed by a funding agency or another entity external to the higher education institution/research unit in a competitive bidding process, or principal investigator of a completed or ongoing R&D project, financed by an entity external to the higher education institution/research unit in the scope of an agreement (R&D service provision), but which has resulted in one or more publications in a scientific journal indexed to Scopus or Web of Science - 20 points for each project
- Team member of a completed or ongoing R&D project, financed by an entity external to the higher education institution/research unit in the scope of an agreement (R&D service provision), but which has resulted in one or more publications in a scientific journal indexed to Scopus or Web of Science - 10 points for each project

d. Scientific supervision activities and participation in academic examination juries over the last 5 years (A maximum of 20 points)

Note: It is up to the candidates to prove the scientific supervision activities and participation in academic examination juries submitted for evaluation in the tender.

1. Supervision or co-supervision of doctoral theses, master's dissertations or project work and participation in doctoral, master's or project work's academic examination juries as a non-supervisory member (A maximum of 20 points)

Note: In this sub-criterion, only supervision or co-supervision and participation in academic examination juries in the last 5 years, until the date of the publication of the tender notice in DR (Diário da República), will be considered.

- Supervision or co-supervision of a doctoral thesis already completed and approved - 10 points for each thesis
- Supervision or co-supervision of a doctoral thesis in progress - 5 points for each thesis
- Supervision or co-supervision of a master's dissertation or project work already completed and approved - 4 points per dissertation or work

- Supervision or co-supervision of a master's dissertation or project work already in progress - 2 points per dissertation or work
- Non-supervisory academic jury member for doctoral examinations – 4 points per participation as a non-supervisory academic jury member for doctoral examinations
- Non-supervisory academic jury member for master's degree or project work examinations – 2 points per participation as a non-supervisory academic jury member for master's degree or project work examinations

e. Participation in research units' management bodies in the last 5 years (A maximum of 10 points)

Note: It is up to the candidates to prove their participation in management bodies of research units submitted for evaluation in the tender. In this criterion, only participation in management bodies of research units in the last 5 years, until the date of the publication of the tender notice in DR (Diário da República), will be considered.

- Coordination of research groups or research lines – 10 points

f. A work and scientific development plan for the next 3 years, aligned with CIDNUR's mission (A maximum of 30 points)

Note: the text regarding this work and scientific development plan cannot exceed 10.000 characters. After this number, the content of the plan will not be considered.

Based on the competencies of an auxiliary researcher, the legal and regulatory framework of ESEL and CIDNUR, as well as the respective available resources and the strategic options taken, the candidate shall present a personal project that they intend to carry out if admitted. This project should have a time frame of three years for its realization. The project shall focus on developing the candidate's competencies that promote their personal development and, at the same time, contribute to the strategic development of ESEL and CIDNUR. The sub-criteria and scores below will be considered in assessing the individual project. In addition, the project's coherence with the candidate's career, namely with the works and activities selected as the most representative, will be considered.

- 1. Rationale, clarity, objectivity, and organization of the plan – 0 to 10 points**
- 2. Demonstration of capacity for highly relevant future scientific production, based on CIDNUR's mission - 0 to 20 points**

c. Other relevant activities for CIDNUR's mission (C) carried out by the candidate will be evaluated based on the assessment of the singular activities developed by the candidate, to which a percentage of 5% of the points will be attributed – A maximum of 10 points

a. Provision of technical and scientific services and consultancy (A maximum of 6 points)

Note: only the activities that have not been considered in other evaluation criteria will be considered in this criterion. It is up to the candidates to prove all the services and consultancy services submitted for evaluation in the tender and the existence of the respective protocols/contracts to provide the services.

Only the provision of paid or unpaid services and consultancy carried out within a protocol/contract framework in which the candidate's higher education institution or research unit of origin is a partner will be considered.

Only the provision of services and consultancy in the last 5 years, until the date of the publication of the tender notice in DR (Diário da República), will be considered.

Provision of technical and scientific services and consultancy – 1.5 points per provision

- Provision of technical and scientific services to the community - 1.5 points per provision to the community

b. Collaborations with higher education institutions (A maximum of 4 points)

Note: only the activities that have not been considered in other evaluation criteria will be considered in this criterion. It is up to the candidates to prove all the activities submitted for evaluation in the tender.

Only collaborations duly recognized by the higher education institution in question and carried out within the last 5 years, until the date of the publication of the tender notice in DR (Diário da República), will be considered.

- Collaborative activity with higher education institutions – 0.5 points per activity.

The candidate's Final Classification will be obtained using the following formula: Score for parameter A + Score for parameter B + Score for parameter C / 10, resulting in a final classification between 0 and 20 points.